**SEAFORD RUGBY FOOTBALL CLUB**

**Junior Coaching Coordinator and Community Coach**

The Junior coaching coordinator and community rugby coach will be responsible for delivering grassroots rugby in a variety of formats to male and female age groups from 6 year old children to 18 year old adolescents, with the ultimate aim of encouraging and promoting involvement in rugby as a lifelong sport and forging links with Seaford RFC as the local community club of choice.

**Duties include:**

* Increase playing participation in club through inclusive programmes within the mini, school and youth sections
* Recruitment, retain, reward and develop Seaford RFC junior and mini players
* To plan, prepare and deliver junior coaching sessions
* To assist with the delivery of rugby festivals and tournaments
* To assist with the delivery of rugby development camps and masterclass coaching sessions
* To develop and mentor all junior/mini coaches
* To ensure that accurate records are maintained, and the appropriate paperwork is completed
* To understand and implement Seaford RFC policies and procedures as they relate to the delivery of services to young people; in particular the Data Protection Act, Health and Safety, Equal Opportunities, Child Protection policies and codes of conduct as they relate to coaching
* Drive the implementation of the Seaford club and player development plans
* Recruitment, retain, reward and develop all Seaford RFC junior club volunteers
* Play an active role in making initial contact with Primary, Junior & Secondary Schools and Colleges, promoting Seaford RFC and offering a variety of rugby based initiatives to suit their particular needs and requirements including coaching sessions at targeted schools
* Develop relationships with school PE coordinators with a view to building long-term links between the schools and Seaford RFC.
* Deliver rugby participation programs within local community settings and encourage links with Seaford RFC.
* Portray a competent and professional image of Seaford RFC at all times.

**Essential attributes:**

* An extremely outgoing personality
* Lively, enthusiastic and patient
* Excellent organisational, communication and listening skills
* Flexibility

**Desirable attributes:**

* Experience of working with children
* A passion for rugby
* Own transport
* First Aid certificate

As a Community Coach it would be a distinct advantage to hold an RFU Level 2 (or working towards Level 2) coaching certificate, although this isn’t essential if all other criteria are met.

Please note that CRB/DBS checks will need to be completed by successful applicants, and Seaford Ruby Club Ltd will also check personal references. All applicants must have a valid work permit or visa to work in the UK.

The role will initially commence in August 2017 for 9 months

Proposed hours per week: 10, but this would need to be flexible depending on workload and commitments.

Salary: monthly and level determined by experience and qualifications.

If you feel that the above describes you and your attributes then sent in your CV and covering letter to:

Seaford Rugby Club c/o 6 Alexandra Close, Seaford, East Sussex, BN25 2XA or paulwarren365@gmail.com.

Closing date for applications will be 18th June 2017.